

RSL NSW CODE OF CONDUCT

RSL NSW's values underpin the Code of Conduct which sets the tone and expectations of members. Members are renowned for community leadership and the community recognises the RSL brand and what it stands for.



This code of conduct applies to all RSL NSW employees, members, and volunteers. The personal behaviours and commitments set out in this Code of Conduct are intended to apply to any RSL NSW-related context, including visitations, social functions, and business trips.

RSL NSW is committed to ethical behaviour, professionalism and integrity in its activities and expects the same commitment from its people.

Personal Behaviours and Commitment

- 1. Uphold the highest standards of Respect, Teamwork, Courage and Trust in the conduct of all duties and responsibilities in all situations.
- 2. Treat others with Respect, support Teamwork, act with Courage and demonstrate Trust in others.
- 3. Exercise best judgment in the interests of RSL NSW.
- 4. Not act in a way which would bring RSL NSW into disrepute.
- 5. Make decisions ethically, fairly and without bias, using the best information available.
- 6. Never act in a discriminatory, harassing, or violent way towards others.
- 7. Never use your position to gain advantage over or exploit others.
- 8. Avoid real or perceived conflicts of interest.
- 9. Participate in debates, argue with respect and courtesy but always support the properly made decision.
- 10. Conduct all activities of RSL NSW in a responsible manner, consistent with ethical obligations and in accordance with all applicable laws, policies, and procedures.
- 11. Never participate in, or assist others to participate in, any illegal and/or criminal activities.
- 12. Act responsibly in the event of becoming aware of any unethical behaviour or wrongdoing by any member of RSL NSW and report such conduct or activities.

Additional Commitments for sub-Branch Executive members

- 13. Lead by example;
 - a. Carry the values of RSL NSW
 - b. Be welcoming to all new members
- 14. Understand your role and responsibilities and be prepared to actively serve on the Committee and any sub-Committees as required, and appropriately follow policy and guidelines.
- 15. Perform all duties with care and diligence. Carry out all duties in a courteous and professional manner.
- 16. Ensure responsible use of sub-Branch information, funds, equipment, and facilities.
- 17. Be prepared to make a minimum commitment of three years to attend and actively participate in Committee meetings, General meetings and other sub-Branch administrative tasks as required.
- 18. Be involved in planning and delivery of commemorative services.
- 19. Adhere to the RSL NSW Constitution and all policies, standard operating procedures.